



## *Bethnal Green Sharks Swimming Club*

(Affiliated to London Region, M.C.A.S.A. and Tower Hamlets Sports Council)

# WELFARE OFFICER

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### **Role**

To be responsible for the implementation of good practice and child protection policies within the club

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### **Skills**

- Approachable
  - Good listener
  - Good communication
  - Tactful and discrete
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### **Main Duties**

- To ensure all possible child protection concerns (urgent and non urgent) are dealt with following the ASA and Club Child Protection Guidelines.
  - To maintain, administer and manage the completion of the CRB check forms.
  - To be aware of the child protection policies and procedures of the ASA and to receive all updates of this nature from the ASA.
  - To ensure Swimline is promoted by the leaflet on the club notice board.
  - To raise awareness of good child protection practice with the teachers and coaches through the ASA/Sports Coach UK Good Practice and Child Protection workshop.
  - To ensure volunteers (other than teachers and coaches) within the club are introduced to good child protection practice.
  - To attend any relevant courses or workshops.
  - To be the main point of contact for all Club members.
  - Raise awareness with regard to child protection.
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### **Commitment**

Dealing with issues as and when they arise.  
Meetings as and when required.

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### **Benefits to Self**

Contribution to ensuring a safe environment is provided for young persons to enjoy sport

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